

Communication to Students and Parents

**CSA I (Computer Skills and Applications I)**

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Welcome to Computer Skills and Applications I. We'll learn touch typing, paragraph formatting, and document processing (e-mail, tables, letters, and reports). These are great skills for the future! Our class website is at <http://bb9.wcpss.net>.

I'm sending home pages which contain **Class Expectations** for your information and review. Your comments are welcome. Please keep these.

Please return this communication page to me (send with your student the next class period).

Please **print** your contact information below so that I may communicate with you.

I appreciate your support in your student's academic and social development.

I look forward to our semester together.

Ms. Veleta Thomson

**PLEASE PRINT**

Student Name \_\_\_\_\_ Period \_\_\_\_\_ Track \_\_\_\_\_ Grade \_\_\_\_\_

Parents/Guardians' Name/s \_\_\_\_\_

\_\_\_\_\_

E-mail Address/es \_\_\_\_\_

\_\_\_\_\_

Phone Number/s \_\_\_\_\_